

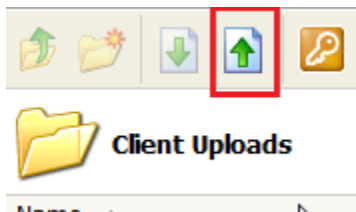
How To Upload Data to Trail Blazer

Step 1) The first step is to re-name the files you're planning to upload. Please embed your campaign or organization name in the file name(s). So for instance, if your Committee name is "**John Smith for Congress**", then use "**JSmith**" in the file name(s). For non-profits, if your name is "**Helping Hands of Minneapolis**", put something like "**HHM**" in the file name(s).

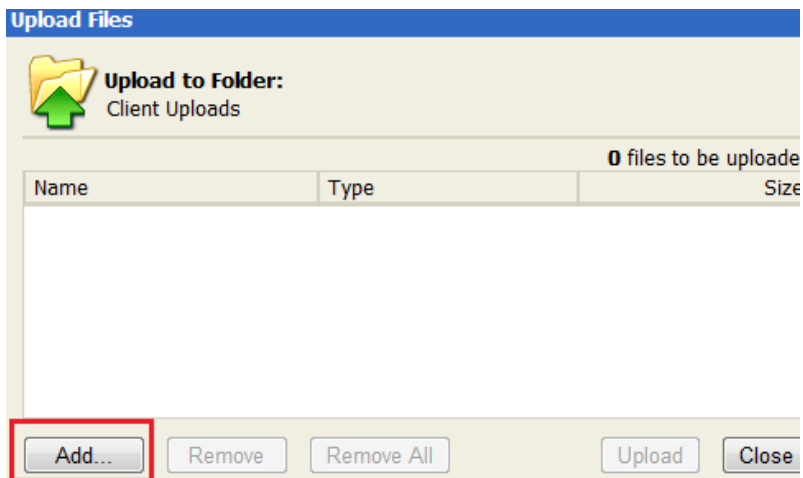
Step 2) Go to <http://www.trailblz.com/fileuploads>

Step 3) Enter the username and password. Call 1-866-909-8700 if you don't already have the username and password.

Step 4) Click on the **Green Up Arrow**



Step 5) Click "**Add**"



Step 6) Browse and select the file(s) you want to upload. Click "**Open**" to select the file(s). Repeat this process on all additional files.

Step 7) Once you've selected all the files you want to upload, then click the "**Upload**" button

Step 8) Click "**Close**"

Step 9) Click the "**Orange Key**" button to log out